

**EASTON ROYAL PARISH COUNCIL**  
**PARISH COUNCIL MEETING**

Held in the Village Hall  
Tuesday, 24<sup>th</sup> January 2023  
at 19:00

**MINUTES**

Present: Ben COOPER, Anna PATTERSON, James de PASS, Paul NARIZZANO, Tom DOYLE, Beverley HELPS, Peta PUYO (Clerk), Beck Stubbs (Easton Royal Academy) and two members of the public.

**1. Apologies for absence**

None

**2. To receive Member's declaration of interest**

AP declared a conflict of interest regarding the planning application for 58 Easton Royal.

**3. Approval of the Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> November 2022**

The Minutes were **APPROVED** and signed by AP

**4. Report from Jerry Kunkler (Wiltshire Council)**

None

**5. Easton Royal Academy**

The Parish Council are delighted that Beck Stubbs has asked to join the PC meetings. Easton Royal Academy (ERA) are looking to be more involved in the community and wish to better communicate with the village, something the PC wish to encourage. ERA's request to use the Rec on Saturday, 20<sup>th</sup> May for a Summer Fair was **APPROVED** by the council. The Clerk will contact the organiser to discuss parking issues. It was **AGREED** that a copy of the tree survey of the Rec, arranged by the PC, would be given to ERA (Forest School) so that they are aware of any concerns. **Action BC/PN**

**6. Councillor Vacancy Co-option procedure**

Beverley Turton applied for the available position as councillor and was present at the meeting to confirm her candidature. The Council voted unanimously to accept her as a councillor and Beverley signed a Declaration of Acceptance of Office. The clerk will provide a "New Councillor Package" and arrange for Beverley to attend a councillor training course.

**7. Matters arising from previous meetings:**

**ROW**

Due to the recent weather conditions, the planned work on some posts and gates has not been carried out. This will be done as soon as feasibly possible. **Action JdP**  
In view of repairs and replacements, the council have decided to contact Stephen Leonard from WCC to see what materials they may be able to provide. **Action BH**

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**8. Finance -see below**

PP sent, prior to the meeting, a bank reconciliation end December and budget expenditure to all members of the Parish Council showing the position to date.

**9. Asset Register (Clerk)**

Nothing to report

**10. Clerks Report**

- The administrators access to Lloyds is proving very difficult to modify and, despite contacting Lloyds, these have not been able to be updated. A visit to the bank is now required. **ACTION AP**
- SSE Lease review. PP has contacted SSE with regards to this and they have acknowledged receipt of her email. The council is awaiting their reply.

**11. Policies:** The Volunteers Policy and Procedures was **ADOPTED** by the council.

Volunteer forms will be sent out to known volunteers. **ACTION BC and PN**

The Co-option of Councillors Policy was also **ADOPTED** by the council.

Both policies will be made available on the PC website. **Action PP**

**12. IDVERDE Grass Cutting Contract**

PN and PP met with Ian Perry of IDVerde (Kevin Bowler being unable to attend) on Thursday, 19<sup>th</sup> January to confirm our needs for the forthcoming year. A quote has been received but with no breakdown. The request for extra bins to be emptied and two annual cuttings of Cross Lane to be included in the work done by IDVerde were **APPROVED** in principle however the council has asked that a more detailed quote with breakdown be obtained. **ACTION PN**

**13. Lead reports**

Highways & Parish Steward – TD is to attend a Local Highway and Footpath Improvement Groups (LHFIG) meeting on the 25<sup>th</sup> January. He will report back on any updates regarding the state of the local roads. (see below Items from the General Public) **Action TD**

Playground – The council **APPROVED** repair work to be carried out on the old structure of the playground. **ACTION PN**

BC has suggested obtaining an updated quote for the basketball key court and to enquire as to what surface area could be completed with the ringfenced funds (£5754.78). **ACTION BC**

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It has been suggested that the hedge be removed from in between the seating area to the Village Hall and the new play area. It has been **RESOLVED** that, at this stage and whilst the old playground structure is serviceable, that this hedge be reduced in height. **ACTION BC and PN**

Open Spaces – Tree works to be carried out on the Rec have still not been carried out. Mike Burns is due on 26<sup>th</sup> January and he will hopefully be able to fell the diseased tree as planned. A second tree fell at the back of the Rec and its removal/cutting will be discussed at the same time. The ERA would like to keep the wood for use in the Forest School. **ACTION PN**

ROW – A vehicle/vehicles has been seen using EROY 22 and Harris Lane. **ACTION JdP** to contact the person in question.

Speedwatch Team/Speed Indicator Device (SID) – The PC has not received a recent report from the Speedwatch Team and would like to know the effect of the white gates. The team will be contacted to ascertain who is the lead and to obtain a report. **ACTION TD**

The PC would like to have confirmation from Highways as to where exactly a SID may be positioned on the main road. **ACTION TD**

COEVAL have not collected their items as expected. Reminder to be sent. **ACTION PP**

**14. Items from the General Public**

Potholes – Many residents have complained about the potholes on the Main Road and many have reported this to WCC via the MyWilts online App. The PC has decided that a letter should be sent to Matt Perrot (Highways Community Coordinator WCC) from the PC (copy Burbage council and Jerry Kunkler) highlighting the danger and lack of maintenance to this road.

The PC also wishes to highlight in this letter the lack of maintenance to the drains and gullies in the streets of ER, the advancing decay of the potholes in front of the school and the dangerous surface water on the roads due to lack of drainage. Most of these jobs are too big for the Parish Steward alone. His time is poorly spent on these jobs, which require heavier equipment, leaving other tasks on his list unaccomplished. **ACTION PP/AP**

Dog Fouling – There seems to be an increase in owners not picking up after their dogs. It has been **RESOLVED** that the PC will purchase notices to be positioned strategically on the footpaths. A message from the council will also be sent out via Mailchimp regarding this problem and reminding the dog-owners of their responsibilities. **ACTION PP**

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Litter on the Rec – Recently food has been left on the ground in various areas on the Rec. This has led, in one instance, to a large vets bill for one dog owner. We remind everyone that all litter (food included) should be either taken home or placed in a litter bin. A message from the council will be sent out via Mailchimp regarding this problem.

**ACTION PP**

Village Hall Parking –The use of the village hall for events and, in particular, U3A meetings has led to an overflow of cars from the car park. Some are parked in an inconsiderate manner, potentially blocking the access of emergency vehicles and larger farm vehicles to the village. This has been brought to the attention of the VH committee and the PC agrees that the size of the car park area needs to be reviewed. In the meantime, a letter will be sent to the person in charge of U3A. **ACTION PP**

Coronation King Charles – The PC wishes to encourage the setting up of a “Coronation Committee” to enable the village to suitably celebrate the Coronation in May. Ideally someone from outside of the PC would co-ordinate with other willing members of the community (Village Hall, ERA, Heritage, ...). The PC would like to help finance a commemoration for this event. To be agreed and discussed with this committee. Please do not hesitate in putting your name forward.

**15. Planning Applications- see below**

**16. Dates of next meetings**

**ANNUAL COMMUNITY MEETING Tuesday, 18<sup>th</sup> April 2023 18h**

**ANNUAL PC MEETING – Tuesday, 2<sup>nd</sup> May 2023 (to include AGAR) 19h**

**PC MEETING – Tuesday, 29<sup>th</sup> August 2023 19h**

**PC MEETING – Tuesday, 14<sup>th</sup> November 2023 19h**

**Meeting ended 21h15**

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**PLANNING: Planning Applications since the last meeting:**

2023/00166	58 Easton Royal Proposed works on trees	No objection ERPC Decision pending WCC
2023/00124	Catslide Listed buiding consent	No objection ERPC Decision pending WCC
2022/09741	Catslide Householder Planning Permission	No objection ERPC Decision pending WCC
2022/09340	The Old Forge Listed building consent	No objection ERPC Decision pending WCC
2022/08094	The Old Forge Householder Planning Permission	No objection ERPC Decision pending WCC

**FINANCE:**

**Payments made:**

P PUYO GRASS SEED REC	34.99
HOLY TRINITY CHURCH - GRANT	500.00
CLERK SALARY NOV	257.43
EASTON LANDSCAPES (LEVELLING REC)	480.00
CLERK SALARY DEC	257.43
IDVERDE (GRASSCUTTING SEPT - DEC	360.64
P PUYO (VIKING – INK)	59.59

**Payments to Approve**

None	
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**Payments Received:**

None	
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**PLAYGROUND**

Amount remaining and ringfenced for the Playground (basketball court) **£5754.81**