

**EASTON ROYAL PARISH COUNCIL**  
**ANNUAL MEETING OF EASTON ROYAL PARISH COUNCIL**

held in the Village Hall on  
Tuesday 7th May 2024  
At 19:00

**MINUTES**

**Present: Ben COOPER, Tom DOYLE, HELPS, Paul NARIZZANO, James de PASS, Anna PATTERSON, Beverley TURTON, Peta PUYO (Clerk)**

The Clerk opened and chaired the meeting pending items 2 and 3.

1. Apologies for absence – Jerry Kunkler
2. Election of Chairman – Anna Patterson proposed by BC, seconded by JdP. **AGREED**
3. Election of Vice Chairman – Ben Cooper proposed by PN, seconded by BH. **AGREED**
4. Sign Declaration of Acceptance of Office  
Signed Declaration of Acceptance of Office by Chair and Vice Chair
5. Declaration of Interests - None
6. Approval of the Minutes of the PC meeting Tuesday 23rd January 2024.
7. Report from Jerry Kunkler (Wiltshire Council)  
JK sent an email informing us that the next Area Board meeting will be held on 17<sup>th</sup> June and that new fundings are available for grants/youth and older people. The next LHFIG meeting is on 24<sup>th</sup> July and again small grants are available for works but will now need to be match funded at 40% of the cost.
8. Matters arising from previous meeting  
Signature at bank for JdP – this has been taken to the branch in Marlborough and JdP should receive an SMS when up and running.  
Lease Yeomans – awaiting June RPI to make a proposal to owner.  
Village Hall Car Park – given the cost entailed and the very small extra number of cars that could be accommodated with such works, the Council has **AGREED** not to pursue at this time.
9. Clerks report
  - PP confirmed that, having sent ID Verde an account position at the end of our contract, no follow up has been received.
  - Funds are available for a shed to house the new lawnmower. It was **AGREED** that this should be situated next to the existing sheds by the village hall. A small section of the hedge would need to be removed. **ACTION PP** to find appropriate shed.
  - Funds still available in the Playground Fund. There has been interest from residents to have a Boules (Pétanque) park. The councillors are keen to keep some of the remaining funds for repairs. The ERPFG are to be contacted to ask them to enquire as to the desire for the Boules park and cost. **ACTION PP**
  - Damage to the REC by workmen employed by The Old Forge. Some emails of complaint have been received. The owners did send an email apologising and confirming that they will return the damaged grass area to its former state. The council decided that a formal letter should be sent to the owners reminding them that, like all residents, permission is required to use the car park for any use other than for events at the Village Hall and the Rec. In particular, no access is authorised

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on to the grassed area without prior consent as the council will decide if the ground is dry enough so as to avoid damage. **ACTION PP**

10. Adoption of Policies

A revised and updated Financial Regulations had been promised by NALC, but nothing has been received to date.

11. Approval of Assets Register

The basketball court had been added to the register. The lawnmower is to be added. **ACTION PP**

12. Annual Governance and Accountability Return (AGAR 2023/24) – Clerk

a. Certificate of Exemption

**Signed and Approved**

b. Internal Audit Report

**Reported to Councillors. No comments or issues.**

c. Section 1 Approval of the Annual Governance Statement 2023/24

**Signed and Approved**

d. Section 2 Approval of the Accounting Statements 2023/24

**Signed and Approved**

13. Notice of public rights and publication of Annual Governance and Accountability Return from 3<sup>rd</sup> June to 12th July

**APPROVED. Date of announcement 30<sup>th</sup> May 2024**

14. ROW audit

- The first cuts by the new contractors are very satisfactory.

-Volunteers for Adopt a Footpath have commenced work on their paths. Very positive so far.

-The various gates and footpath closures caused by the works on the pylons were discussed. JdP has been in contact and conversation had with National Grid. We are grateful to JdP for letting them access the works via his land so as to avoid large vehicles using The Street. Temporary closures of some paths are to be expected intermittently until September, but there are delays at the moment due to missing parts. Suggested that the info “Key Facts” sent by the National Grid to the Council be posted on the website. **ACTION PP**

- Stephen Leonard (WCC) had offered to provide a new gate for the damaged one at the bottom of the village but then suggested using the “unnecessary” one on EROY 5. The landowner however informs us that stock may return to these fields. Width of required gate to be confirmed. Contact SL to request provision of new gate. **ACTION BH then PP.**

- It was pointed out that EROY 10 (Cross Lane) should continue to Burbage Road and that the path has not been cleared through the field by the Landowner. An email requesting that this be cleared is to be sent. **ACTION PP**

15. Highways and Parish Steward

- Work has been carried out on the Burbage Road, Ram Alley and Harris Lane.

- Issues with ditches/gulleys which need clearing out. TD has been in contact with WCC. TD is to send PP his email exchange and this will be forwarded to JK. **ACTION TD then PP**

- Many small potholes are appearing on The Street which are at the moment, due to size, can be filled by the Parish Steward. TD will request that these be repaired asap. **ACTION TD**

- SIDS. No particular feedback has been received from residents since the ACM. This project is therefore on hold for the moment due to costs, heavy procedures to manage, liabilities and effectiveness. PP is in contact with several neighbouring parish councils to get their thoughts and conclusions. A report will be made to the councillors. **ACTION PP**

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16. External meetings

Nothing new to report. PCAP say that Wiltshire Connect bus system is working well.

17. Items from the general public – none.

18. Planning- see overleaf

19. Finance – Approval of payments – see overleaf

20. Proposed dates of next meetings:

**PC Meeting - Tuesday 3<sup>rd</sup> September 2024, 7pm**

**PC Meeting - Tuesday 26th November 2024, 7pm**

The meeting ended at 20h25.

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**PLANNING:**

**New Applications since last meeting:**

PL/2024/03788	UPPERCROSS Cypress tree fell - dangerous	Decision granted by WCC 22.04.24
<a href="#">PL/2024/03540</a>	HARRIS LANE EASTON ROYAL (outside Home Farm) Notification of proposed works to trees in a conservation area	Under consultation
<a href="#">PL/2024/00914</a>	4 EASTON ROYAL Notification of proposed works to trees in a conservation area	No objection ERPC No objection WCC

**APP/Y3940/W/23/3335932 – dismissed re [PL/2023/03421](#) Land at Easton Royal**

**FINANCE:**

**Payments made:**

27.01.24	CLERK SALARY - JANUARY	279.10
01.02.24	HEW HELPS (WEBSITE COSTS)	70.00
14.02.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
27.02.24	CLERK SALARY - FEBRUARY	279.10
29.02.24	ONE STOP RESIN SHOP - 2nd payment	3448.80
14.03.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
27.03.24	CLERK SALARY - MARCH	279.10
02.04.24	VIKING (INK CARTRIDGES)	54.01
02.04.24	P.PUYO (HALFORDS PETROL CANS)	29.69
05.04.24	P.PUYO (PETROL FOR ERPC MOWER)	23.53
06.04.24	MARLBOROUGH MOWER CO	589.00
12.04.24	ONE STOP RESIN SHOP (FINAL 25%)	1437.00
14.04.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
22.04.24	WALC - SUBSCRIPTION	114.42
27.04.24	CLERK SALARY - APRIL	279.10

**Payments to approve:**

NONE	
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**Payments received:**

02.04.24	WAYLEAVE - SSE SUBSTATION LEASE	123.40
02.04.24	VAT REFUND - END YEAR 23/24	578.80
19.04.24	WCC PRECEPT	9960.00