

EASTON ROYAL PARISH COUNCIL
ANNUAL MEETING OF EASTON ROYAL PARISH COUNCIL

To be held in the Village Hall on
Thursday 20th May 2021

At 19:30

AGENDA

1. Apologies for absence
2. Election of Chairman
3. Election of Vice Chairman
4. Sign Declaration of Acceptance of Office.
5. New Councillors to complete Register of Interest within 28 days of acceptance.
6. To receive Members Declaration of Interest
7. Approval of the Minutes of the Extraordinary meeting Friday 23rd April, and Thursday 29th April both conducted by "Zoom".
8. Approval of the Parish Council Insurance (organised by Community First) documents to be circulated. Agree a 3 year term with at the same costs
9. Allocation of Parish Councillor Portfolios (see attached)
10. Bank mandate approval of signatories
11. Delegation of powers to the Chairman and Vice Chairman for the approval of payments up to £1,000
12. Approval of electronic banking protocols:
 - Invoices to be checked by the Clerk, and to be noted as payments approved in future minutes.
 - under the delegated powers, the approval of the payment can be handled by the Clerk, Chairman and Vice Chairman through email.
 - The payment details are entered electronically by the Clerk, and an email sent to two approved signatories who will authorise the payment through on-line banking.
13. Notice of public rights and publication of Annual Governance and Accountability Return from 14th June to 23rd July.
14. Proposed date for the Annual Parish meeting to be held Thursday 24th June in the Village Hall.
15. Planning- see overleaf
16. Finance – Approval of payments – see overleaf
17. Any other business
18. Proposed dates of next meeting:
 - APM 24th June, 29th July, 30th September, 25th November

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PLANNING:

New Applications since last meeting:

PL/2021/03658	Inch Cottage. Two storey rear extension over existing. Replacement garage	No Objection
PL/2021/03542	White House. Erection of a 3 sided gazebo	No Objection

FINANCE:

Payments made:

WALC	£109.96
Buildbase Sleepers playground	£506.52

Payments to approve:

Parish Council Insurance (Community First)	tbc
Community Heartbeat defib pads	£98.40

Payments received:

None	
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Councillor Portfolios

Church Liaison

- a) Churchyard and Cemetery funding
- b) General feedback on Church Issues

External Meetings

- a) Area Board
- b) PCAP
- c) Others

Finance and Administration

- a) Precept
- b) Audit
- c) Budget
- d) Payments
- e) Banking
- f) Insurance

Governance/ compliance

- a) Code of conduct compliance
- b) Standing orders
- c) Councillor attendance
- d) Correspondence and complaints policy

Highways

- a) CATG
- b) Parish Steward management
- c) Drainage issues
- d) Lighting
- e) Potholes
- f) Signage

Planning

- a) Full / Listed Building applications
- b) Trees/ hedges
- c) Condition's compliance
- d) Conservation Area Monitoring
- e) Wiltshire Development Plan Monitoring
- f) Pewsey Area Development Plan Monitoring
- g) Neighbourhood development plan production

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Rights of Way

- a) Footpaths
- b) Bridleways
- c) Byways/ B.O.A.Ts
- d) Permissive paths
- e) Stiles/ gates maintenance
- f) Walkers are Welcome Initiative

School Liaison

- a) Recreation Ground usage
- b) School updates
- c) Parking issues

Speeding

- a) Police Liaison/ requests for speed monitoring.
- b) Village Street 20 MPH zone (School Parents/ Delivery Drivers/ Villagers)
- c) B3087 30 MPH zone/ liaison with Speedwatch
- d) Analysis of Speed monitoring devices
- e) Action Recommendations
- f) Pedestrian Safety

Village Betterment

- a) Decorative, e.g., troughs/ bulbs etc
- b) New Initiatives
- c) Dog fouling
- d) Litter

Village Open Spaces

- a) Grass mowing contract
- b) Recreation Ground
- c) Area at the bottom of the Street
- d) Old Village Green area at the Crossroads
- e) Leadership of "Dads Army"
- f) Liaison with Village Hall re events and use of the Rec
- g) Liaison with Orchard and Woodland Group
- h) Liaison with Play Area Group