

EASTON ROYAL PARISH COUNCIL
ANNUAL MEETING OF EASTON ROYAL PARISH COUNCIL

To be held in the Village Hall on
Tuesday 2nd May 2023
At 19:00

MINUTES

1. Apologies for absence
Jerry Kunkler, Beverley Turton
2. Election of Chairman
Anna Patterson proposed by BH, seconded TD. **AGREED**
3. Election of Vice Chairman
Ben Cooper proposed by TD, seconded PN. **AGREED**
4. Sign Declaration of Acceptance of Office
Signed Declaration of Acceptance of Office by Chair and Vice Chair
5. Declaration of Interests
None
6. Approval of the Minutes of the PC meeting Tuesday 24th January 2023.
APPROVED
7. Report from Jerry Kunckler (Wiltshire Council) - **NONE**
8. Matters arising from previous meeting
BC still trying to arrange a meeting with Chris Brennan re basketball hard court
9. Clerks report
Lloyds account has now been updated (MH removed, clerk's email updated and now paperless).
Check if JdP has signatory on the account and, if not, get him added so as to have 3 signatories.
ACTION AP
The Clerk is very grateful for the improved communication between herself and councillors.
10. Adoption of Policies
No update required to previously adopted policies.
11. Approval of Assets Register
Old swings to be updated on the Asset Register to reflect their removal and destruction. **ACTION PP**
12. Annual Governance and Accountability Return (AGAR 2022/23) – Clerk
 - a. Certificate of Exemption
Signed and Approved
 - b. Internal Audit Report
Reported to councillors. No comments or issues
 - c. Section 1 Approval of the Annual Governance Statement 2022/23
Signed and Approved
 - d. Section 2 Approval of the Accounting Statements 2022/23
Signed and Approved
13. Notice of public rights and publication of Annual Governance and Accountability Return from 14th June to 23rd July
APPROVED Date of announcement 2nd June 2023

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14. ROW audit

Meeting to be arranged with Stephen Leonard and enquiry to be made regarding provision of new posts and materials for repairs as well as any help WCC may offer.

EROY 1 Gate to Turton field to be left unlocked and repairs to be carried out as agreed following audit (hook, new latch and spring). **ACTION JdP**

EROY6 Two posts need replacing. See if WCC can provide (see above) **ACTION PP/BH**

EROY 10 Contact landowner to see if in agreement for PC to access more frequently for maintenance hence ensuring width is maintained. **ACTION PP**

Repair still required to damaged post on corner with EROY 10 **ACTION BC**

EROY 16 (Harris Lane) AGREED beginning of path requires attention as can be very muddy and impassable for pushchairs. Planings to be requested from Stephen Leonard. **ACTION PP**

Some hedges are encroaching on pavements. House owners to be contacted. **ACTION PP**

David Butler to be thanked regarding his work on footpaths over his land. **ACTION PP**

Remind dog owners to pick up poo. **ACTION PP**

Check when the dog poo bins are emptied as they seem to have been overlooked and therefore overflowing. **ACTION PN**

15. Highways and Parish Steward

The SID has been collected by COEVAL and this outstanding is now fully resolved.

PC to now carry out enquiries regarding costs and models of suitable SID for the main road.

ACTION PP

Ongoing issues with Parish Steward. TD to attend a meeting with Highways and Jerry Kunkler tomorrow and will report back. **ACTION TD**

16. External meetings

LHFIG Nothing to report apart from information regarding SIDS.

PCAP BH provided the councillors with a report from the last meeting. The minutes are available on WCC website.

AB AP attended the last Area Board meeting during which the parishes were asked whether they wished to sign up and give names of contacts for the Wiltshire and Swindon Prepared Emergency Community Contacts. It was AGREED that this was not necessary given the new Emergency Alert System and our own good communication system.

Future election costs were also discussed and concerns raised. No answers were forthcoming.

17. Items from the general public - **NONE**

18. Planning- see overleaf

19. Finance – Approval of payments – see overleaf

20. Proposed dates of next meeting:

Tuesday 29th August 2023, 7pm

Tuesday 14th November 2023, 7pm

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PLANNING:

New Applications since last meeting:

2023/00166	The Hermitage Proposed works on trees	No objection ERPC No objection WCC
2023/00169	Green Bank Listed building consent	No objection ERPC Decision pending WCC
2023/01351	Orchard Rise, 1 The Orchard Proposed works on trees	No objection ERPC No objection WCC
2023/01280	The Old Stores Householder planning permission	No objection ERPC Withdrawn by applicant
2023/02098	Village Hall/Parish Council Proposed works on trees	No comment ERPC Decision pending WCC

FINANCE:

Payments made:

27.01.23	ROWAN TREE SURGERY LTD (FELL REC)	660.00
01.02.23	P PUYO AMAZON (ANTI DOG POO)	37.90
21.02.23	H HELPS	70.00
21.02.23	P NARIZANNO	157.14
23.02.23	CLERK SALARY FEB	257.43
27.02.23	WILTSHIRE COUNCIL (WHITE GATES)	650.68
27.02.23	P PUYO (CORONATION FLAG)	49.62
07.03.23	IDVERDE (GRASSCUTTING JAN - MAR)	360.65
20.03.23	CLERK SALARY MARCH	257.43
27.03.23	ROWAN TREE SURGERY LTD (FELL REC)	720.00
06.04.23	VIKING - INK CARTRIDGES	67.13
17.04.23	BRUNEL ENGRAVING (CORONATION)	171.00
27.04.23	CLERK SALARY - APRIL	257.43
29.04.23	IDVERDE - GROUND MAINTENANCE	231.00

Payments to approve:

NONE	
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Payments received:

03.03.23	C CHOULES (CORONATION FUND FROM TEAS VH)	155.00
20.03.23	VAT RECLAIM	534.75
01.04.23	SSE WAYLEAVE - LEASE	123.40
01.04.23	VAT REFUND - END YEAR 22/23	188.38
24.04.23	WCC PRECEPT	8300.00