

EASTON ROYAL PARISH COUNCIL MEETING

held in the Village Hall on
Tuesday 23rd January 2024
At 19:00

DRAFT MINUTES

Present: Anna Patterson (Chair), Ben Cooper (Vice-Chair), Tom Doyle, Beverley Helps, Paul Narizzano, James de Pass, Beverley Turton and Peta Puyo (Clerk)

1. Apologies for absence - Beck Stubbs (Easton Royal Academy)
2. Declaration of Interests – none
3. Approval of the Minutes of PC meeting Tuesday 14th November 2023 – **APPROVED** with the correction to Item 15 where a word had been omitted.(“...by the Village Hall be **enlarged** to avoid parking...”)
4. Report from Jerry Kunkler (Wiltshire Council)
 - JK informed the council that WCC council tax is in line to be increased by 2.99%. WCC are trying to obtain extra funds for potholes.
 - The landslide of the bank on the road to Pewsey, requiring lights and single lane traffic, is a difficult one to resolve. WCC and the landowner are trying to find a solution. We can expect the lights to be there for a while.
 - The Area Board meeting on 04.02.24 will be held at Pewsey Rugby club. JK is there to support our two grant applications. The Police will also be at this meeting to answer questions.
 - AP raised our continued concerns regarding the state of the roads in the village and leading to the village. The PC had prepared and put forward questions at the Highways Matter meeting in November and these have still not been answered. JK to follow up.
 - TD reiterated the problem regarding the lack of work done by the Parish Steward and that the two previous planned visits had been cancelled due to the PS being on other tasks for WCC. JK to enquire and request that the Steward comes on a “fill in” time to the village.
5. Matters arising from previous meeting
 - Signature at the bank for JdP – these have been completed and AP to take, in person, to Lloyds.
 - Action AP**
 - Planning permission requirements re VH car park area – see below
6. Clerks report
 - A proposal for a Safeguarding Policy was sent to the councillors. This was **APPROVED** with some modifications on p.3. This policy is to be published on the website and an Incident Book purchased.
 - Action PP**
 - The 7-year lease for the area of land leading to Yeomans’ garage is up for renewal in June. This is to be looked at and discussed with the owners of Yeomans. **Action AP**

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7. Finance – Approval of payments – see overleaf
An invoice from Hew Helps was **APPROVED** by the PC. This amount of £70 to cover the costs of hosting the village website is to be paid from the “Betterment” budget.
8. Approval of Assets Register - no change
9. Area Board Grants
 - At the last meeting it was agreed that a new defibrillator is needed to replace the one which will no longer be funded by SW Air Ambulance Trust. The PC have been successful in obtaining a match funding from London Hearts for a new defibrillator. £750 therefore has to be funded by the PC. An Area Grant application (Older and Vulnerable Adults category) has been made for £375. A call for donations for any outstanding balance will be made to the village residents once the decision on this grant has been made.
 - The Easton Royal Footpath Volunteer group has put in for an Area Board Community grant to help cover the cost of a mower, storage shed and safety equipment for the volunteers. Thank you to Rachel Edwards for organising this.
 - Both AP and Rachel Edwards (or another volunteer) will attend the Area Board meeting in March to support their applications.
10. Defibrillator
See above for funding. It was **AGREED** that, on confirmation from Webnos that this swap is possible, the new defibrillator be positioned on the Village Hall, with the smaller defibrillator and casing (which is at present at the Village Hall) be used at the church. Both defibrillators will be registered with The Circuit. Chris Martin has been contacted to arrange for the safe connection of these items. It was also **AGREED** that the codes for both of these defibrillators be apparent on the casing to allow quick access to the equipment if needed.
11. Training
The PC have **AGREED** to arrange for a defibrillator and first aid training course to take place in the village hall. The participants would be asked to pay for their course (around £25). BT to contact a course provider that she has used in the past. **Action BT**
12. ROW – update footpath volunteer group, EROY 22/Harris Lane
 - The PC wishes to thank everyone who has helped with the maintenance of our footpaths, especially with damage following the storms.
 - Some damage to EROY 22 and Harris Lane (EROY 9) due to motorised vehicles has been reported to the PC. Enquiries have been made but inconclusive. It was **AGREED** that small notices be posted along these paths to remind users that a bridleway should not be used by motorised vehicles. **ACTION BH.** Should anyone witness this illegal use, please note the registration and report to the Clerk.
 - The gateposts and postcrete are available for collection by the volunteers to carry out the repairs. Thanks to them in advance for accepting to help with this.
 - The ER Footpath Volunteer Group got together to discuss the plan of action and agree to their allocated strip of footpath to be maintained. The purchase of a mower, safety material and a shed is being arranged and an Area Board Grant application has been made to help with this expense.

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13. Highways and Parish Steward

TD reported to the PC that the Parish Steward has only been in our village three times during the past year. Also absent for the beginning of this year due to gritting.

The issue with potholes continue and, recently, reporting on the MyWilts App has not been possible. These frustrations were raised with JK (see above). TD is to attend the next LHFIG meeting and will voice our concerns.

14. Village Hall car park

Following enquiries with Wiltshire planning, the PC were informed that a small extension to the car park may be possible if we make a Non Material Amendment application. Before moving forward with this, it was AGREED that quotes be obtained so as to understand the full costs entailed.

ACTION PP

15. SID

To be rediscussed at a later date due to other financial commitments at the moment. This item will be on the Annual Community Meeting agenda.

16. External meetings

Easton Royal Academy are looking for governors. A "News Flash" will be sent out. **ACTION PP**

17. ER Playground Group update

The installation of the basketball court area is scheduled for February (weather permitting).

18. D-Day 80th celebrations

The details received by the PC will be forwarded to the Village Hall Committee. **ACTION PP**

19. Items from the general public – none

20. Planning - see overleaf for latest applications

21. Proposed dates of next meeting:

Dates of next meetings :

Annual COMMUNITY MEETING – Tuesday, 16th April 2024 18h

ANNUAL PC meeting – Tuesday 7th May 2024, 19h

PC Meeting – Tuesday 3rd September 2024, 19h

PC Meeting – Tuesday 26th November 2024, 19h

Meeting ended 21h00

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PLANNING:

New applications since last meeting

<u>PL/2023/10974</u>	TREE COTTAGE Notification of proposed works to trees in a conservation area	No objection ERPC Under consultation
<u>PL/2023/10939</u>	LAND ADJACENT TO MANOR FARM Hedgerow removal notice	No objection ERPC Under consultation
<u>PL/2023/10833</u>	LOWER FARM Notification of proposed works to trees in a conservation area	No objection ERPC Under consultation
<u>PL/2023/10433</u>	THE OLD POST OFFICE Notification of proposed works to trees in a conservation area	No objection ERPC No objection WCC
<u>PL/2023/10216</u>	8 BURBAGE ROAD Householder Planning Permission	No objection ERPC Under consultation
<u>PL/2023/10326</u>	LAMBS CROFT Notification of proposed works to trees in a conservation area	No objection ERPC No objection WCC

FINANCE:

Payments made:

06.11.23	JAN HOWARD - PLANTS TROUGHS	153.56
07.11.23	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
26.11.23	IDVERDE - GROUND MAINTENANCE	25.75
27.11.23	CLERK SALARY - NOVEMBER	279.10
27.11.23	HOLY TRINITY CHURCH	500.00
27.11.23	SLCC - subscription	80.00
30.11.23	ONE STOP RESIN SHOP - 1st payment	862.20
07.12.23	P PUYO (INK CARTRIDGES)	37.47
07.12.23	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99
15.12.23	ID VERDE - GROUND MAINTENANCE	25.75
21.12.23	LONDON HEARTS (FUNDING DEFIB)	900.00
27.12.23	CLERK SALARY - DECEMBER	279.10
05.01.24	ROWAN TREE SURGERY LTD (ALDERS REC)	72.00
14.01.24	HUGO FOX (MONTHLY SUBSCRIPTION)	11.99

Payments to approve:

none	
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Payments received:

none	
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